

**Nahant Public Library
Board of Trustees
May 21, 2019**

Board Members Present: Chris Stevens, Anne Spirn, Dan Munnelly

Others Present: Sharon Hawkes, Carolyn Ziering

Convened: 6:31 PM

Acceptance of the Minutes of April 16, 2019. Board President Chris Stevens requested a Motion for acceptance of the Minutes of April 16, 2019. Motion made by Dan Munnelly, seconded by Chris Stevens, and approved unanimously.

6:34 PM Chris Stevens motioned that the Trustees begin an executive session to approve the minutes of previous Executive Sessions. Approved by roll call vote.

Anne Spirn – Aye
Chris Stevens – Aye
Dan Munnelly – Aye

Return to open session at 6:46 PM

Director's Report.

Budget 2020. The omnibus budget passed and the override of Prop. 2.5 passed. The budget will meet the MAR in FY2020, but the materials budget will fall \$800-1,600 short of the requirement. Sharon proposed bringing the Director's salary to \$76,000 even and assigning the balance of \$900 to Carolyn's salary. The Trustees also requested meeting with the Select Board and the Financial and Advisory Committee early in the next budget process to address pay parity of Library and Town employees.

Sharon Hawkes requested a Motion to approve the proposed salary change outlined above. Motion made by Anne Spirn, seconded by Chris Stevens, and approved unanimously.

Annual plan, FY2019. Carolyn and Sharon reviewed the annual plan for the current year and are happy to report that most things planned for were accomplished. Others are due for completion next year, and others have been fully postponed until next year.

Door repair. Kronenberger & Sons returned on April 30 to again repair the side door, and hopefully this repair will hold.

Adams & Smith, final report. Richard Smith submitted his final report on the interior assessment, which was shared with the Trustees and the Building Committee. The town is in the process of hiring him to design the terrace and oversee its construction.

NPL 200th Anniversary, other kickoff events. The John Davidson concert went well, with an estimated 106 tickets sold and about 95 in attendance.

Anne Bromer has assisted the Friends in providing a way to receive appreciated stock, with the assistance of TD AmeriTrade.

Scarlet Letter Press of Salem is printing the fundraising brochure, and Staples printed the John Davidson/200th Anniversary program and a banner to be used on Memorial Day and June 1.

Sharon and the Trustees did a walk-through of the June 1 event. Speakers will begin at 7:45. Chris will contact Roz Puleo, on behalf of the Friends, about having a custom cake made for the occasion.

Memorial bench. The Coffey memorial bench arrived on May 3, and Karen, Jim and Don Savino worked to install it, followed by installing new plantings and cleaning up the existing ones. Sharon suggests writing them a card, thanking them for the many hours they put into this effort.

All of Us Journey bus. An exhibit on the All of Us Research Project, an NIH program to bring together one million health records for research and more personalized medicine, was in front of the library from 11-5 on Tuesday, May 21. That visit was added last minute, as they announced they would be in Boston on the 22nd. It was a nice bonus to the All of Us Technology grant.

Memory Café, Dementia Friendly Nahant. Drum master Cornell Coley, who visited the children's summer reading program last year, returned for a Memory Café program this year with good response from the attendees. Final reports are due at the end of the month to National Network of Libraries of Medicine for the Dementia Friendly grant and the All of Us technology grant.

Children's activities. Curious Creatures had a huge attendance of over 100 people at town hall. Kim has also created a raised bed garden in the library park for the children. Next year, it will be used again to plant wildflowers.

Friends Book Sale. The Friends book sale brought in \$300 on its first day, and was open on Tuesday and Wednesday for an additional \$100. Most of the remaining books were picked up by More Than Words that Thursday. Sharon kept an interesting donation of a set of books on the history of the Lewis and Clark Expedition, and is working with Anne Bromer's contacts to possibly put it up for auction. It is probably worth more than \$1,000.

Memorial Day Parade, May 27. Sharon created a banner of the anniversary logo for use in the parade and at the June 1 event.

Johnson Elementary School. Sharon met with Kevin to discuss the Summer Reading Program and other possible collaborations. Sharon will be at the school on May 24 for teacher training to talk about using the Library's research databases for children. She will be back on Monday, June 3 to invite the students to participate in the Summer Reading Program. Signups for the program will be held on the last day of school, June 13, with a Story Walk at Flash Road Playground by CFCE.

Coordinated Families and Community Engagement (CFCE). The CFCE of Lynn and Nahant currently provides a story time for us on alternate Wednesdays. Sharon met with the director at their recent council meeting. They are interested in expanding their services in Nahant, if they receive an increase in funding from the state. The possibilities of expanding to weekly story times, a Saturday story time or other child activity, and an occasional single event were discussed.

Connecticut Librarians' Roundtable. Sharon made a presentation on the Dementia Friendly Nahant project for the Adult Services Roundtable on May 16. She has also been invited, if the grant for it gets funded, to present on the Library's health initiatives at the national Public Library Association conference in February of 2020.

Michael Tougias on the wreck of the *Can Do*. Author Michael Tougias will speak on June 11 about his book about the wreck of the *Can Do*, which went down with its crew of Nahanters in the storm of '78. His talk is a presentation as part of the Nahant Music Festival, which this year will include a short opera about the wreck, in partnership with the Friends of the Library and the Historical Society. The event will be held at town hall.

New Business.

Development Committee. Anne updated the Trustees about who she had asked to join the committee and her framework for "meetings" with most being 1-on-1. Anne mentioned an MIT fundraising campaign that encouraged donors to raise money for programs while raising money for a structure. The Trustees are eager to involve children, among others, in the development process and to aim for 100% participation from families in Nahant.

June 1 Event. Chris thanked Dan for taking the lead and organizing food and entertainment details for the gala. Dan acknowledged Sharon's hard work as well.

Old Business.

Adjourned: 8:00 PM